

Booth Attendant Job Description
Part-Time Seasonal

This position is responsible for the operation for the entry booth at Brandenburg Park. Duties include but are not limited to selling of daily and seasonal park passes, handling money with the ability to make change, keep a log of daily and seasonal passes sold, and reconciliation of money at the end of shift.

Duties and Responsibilities

- Knowledge of park rules
- Baseline knowledge of programming and events hosted by the Parks, Recreation, and Senior Services Department.
- Cash handling
- Customer service and communication with park guests
- Daily attendance counts
- Problem solving
- Additional opportunity in working special events during the summer season
- Additional duties as assigned
- Station is largely outdoors in all types of weather conditions. Sitting and standing for long periods is to be expected.

Qualifications

- Must be at least 16 years of age
- Some high school credit hours
- Strong communication, organization, and leadership skills
- Dependable Transportation
- Ability to work weekdays, nights, and weekends during the park season (Memorial Day – Labor Day)

Starting Wage: \$12 per hour, DOQ

Application Deadline: Open Until Filled

Applications and resumes are accepted online only at: chesterfieldtwp.org. Proceed to the "Services" tab and click "Career Opportunities". <https://chesterfieldtwp.applicantpro.com/jobs/>