

Summer Camp Counselor Job Description
Part-Time Seasonal

This position is responsible for the care, safety, protection and supervision of the camp environments and participants. He/she is responsible for leading daily activities as designated, supervising children, and daily preparation of site including set-up and light cleaning.

Duties and Responsibilities

- Be knowledgeable of policies and rules and assist in their enforcement.
- Responsible for knowing the whereabouts of each participant at all times during the camp day.
- Recognizes and responds to opportunities for problem solving in a group of participants.
- Assesses the appropriateness of participant behavior and applies appropriate behavior management techniques.
- Encourages cooperation, teamwork and participation.
- Stimulates participant interest in individual and group activities.
- Works closely, cooperatively and amicably with all staff members.
- Reports any observed difficulties related to illness and/or injury of participants immediately to a Camp Director.
- Seeks advice and/ or assistance from the Camp Director or Parks, Recreation, & Senior Services Department personnel when needed.
- Notifies the Camp Director if he/she must be absent or late for duty.
- Reports to work on time.
- Performs other duties as assigned.

Qualifications

- Must be at least 18 years of age
- High School Diploma
- Strong communication, organization, and leadership skills
- Dependable Transportation
- Ability to work between 7AM-6PM Monday-Friday, during camp season
- Ability to obtain CPR/First Aid Certification prior to camp start date

While performing the duties of this job, the employee will frequently need to walk, stand, sit, talk and hear. The employee is occasionally required to operate objects or tools, and reach with arms and hands. At times, the employee may need to climb, balance, stoop or kneel. The job requires frequent light lifting (5-10 lbs.) and infrequent heavy lifting of up to 50lbs. The employee may be asked to operate a motorized vehicle. The employee will work in the field and be exposed to all types of weather conditions.

Starting Wage: \$13 per hour

Application Deadline: Open Until Filled

Applications and resumes are accepted online only at: chesterfieldtwp.org. Proceed to the "Services" tab and click "Career Opportunities". <https://chesterfieldtwp.applicantpro.com/jobs/>